

Family Account Creation Agreement

Please complete all sections in full. Failure to do so may delay the creation of your family account.

First Member

Title		First Name	
Surname		Service No.	
National Insurance No.		Email Address	

Second Member

Title		First Name	
Surname		Employer	
National Insurance No.		Email Address	
Service or Payroll No.			

Declaration:

By signing here you agree to the terms and conditions of the Family Account, shown below.

Signed (First Member) Date .../.../....

Signed (Second Member) Date .../.../....

Terms and Conditions

1. By entering into this agreement the persons named above instruct Sodexo Motivation Solutions UK Ltd ("Sodexo") to create a family account for the named persons. The family account allows the named persons to view and make payments using childcare voucher credits and carers assigned to each and all of the named persons involved in this family account.
2. Crediting and payment will occur in a chronological fashion. This means that the oldest credit to a family account will always be used first when a payment is made.
3. When a payment request is made all persons named and associated with the family account will receive an email confirmation regarding the payment request. All persons associated with a family account will be named on any remittance advice and connected emails.
4. If a family account is to be terminated any named person associated with the account can request the termination of the family account. All requests are to be made via a form available from mod.af.childcare@sodexo.com. At the point of termination of the family account credits will be apportioned to the individual person they were credited to. The history relating to payments and credits will be assigned to the named person who received the credit or made the payment request. This may result in the situation where one named person shows a payment history where the amount of payments exceeds any credits historically. This does not affect the balance of each named person's e-voucher account as this is correct at the point of termination of the family account.
5. This agreement shall be governed and construed in accordance with English law and the English courts shall have exclusive jurisdiction to determine any disputes which may arise out of, under or in connection with this agreement.